SECRET

Of By

LOGNOTE -- Chief, Operations Group, 12 July 1983

2.	Following	from	this	morning's	staff	meeting:

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- -- DD/S&T is beginning to use the Intelligence Commendation Medal for retirements. This falls somewhere between the Certificate of Distinction and the Career Intelligence Medal. It seems suitable for people who have turned in good, professional quality performances, but without significant managerial duties or other special circumstances.
- -- The move into the new Headquarters Building will be completed in July 1987 (if you want to believe that). Planning still calls for all FBIS to move in, including JPRS. There is still a significant difference between the number of people expected to be located in the new building and the number of parking spaces being planned.
- -- O/S is starting a program to replace all employee badges. Unfortunately, this also means a change in each employee's computer number for access to the Hqs. building.
- -- DCI is clamping down on travel. The number of people who can approve travel will be reduced. All GS-15 and above travel will be reported to the DCI. We don't know whether this means as information or for approval; if the latter it will be a pain in the neck like in the DDI days.

(cc: C/ED, C/MOD)

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